



Instructor Interest

The CALS Program staffs the Provider Course with Instructors who are interested in furthering the CALS mission of providing lifesaving education to rural healthcare provider teams. If you would like to support this mission by becoming an instructor, please take a moment to share with us an overview of your teaching and clinical experience.

Participant Information	
Full Name:	Provider Type (circle type): EMT-P RN NP PA MD DO Other _____
Home Address:	License # & state licensed in:
City/State/Zip:	Employer Name:
Email address:	What the best way to reach you? Email or telephone?
Telephone # (Which # should we try 1 st , 2 nd , etc.): _ Home: _ Work: _ Mobile _ Other:	I am (board) certified in:
Currently I am instructor in (mark all that apply):	
ACLS ALSO	ATLS CATN
ENPC NRP	PALS TNCC
Other _____	
I have other teaching experience (please describe):	
I have clinical expertise in (mark all that apply):	
Adult medicine	Obstetrics
Cardiology	Neonatal
Emergency medicine	Neurology
Pediatric medicine	Trauma: pediatric
Prehospital	Other:
Trauma: adult	Other:
I'd like to be a CALS Instructor because:	
Acknowledgement	
By signing this form, I certify that the information I have provided is true and to the best of my knowledge.	SIGNATURE
	DATE SIGNED
Next step	
Return this form to the CALS Program via US mail or facsimile transmittal: US Mail: CALS Program, 717 Delaware Street SE, Suite 508, Minneapolis, MN 55414-2959 FAX: (612) 626-2352	



Instructor Application & Maintenance

Prerequisites

1. Completion, within the past 2 years, of the CALS Provider Course, including Benchmark Skills Lab and/or Trauma Module. The Benchmark Lab is highly recommended.
2. Current license in one of the following professions: MD/DO (or international equivalent); RN (including CRNA and NP); PA; EMT –P (Paramedic).
3. Clinical experience in providing emergency care

Application Process

1. Applicants who meet the prerequisites are invited to submit an *Instructor Interest* form, including a Curriculum Vitae, and recommendation letter to the CALS office attesting to teaching capabilities. Applications will be held until the next instructor course or for one year, whichever occurs first.
2. CALS staff will conduct an annual instructor needs assessment and identify candidates for participation in the next scheduled CALS Instructor Course.

Instructor Course Completion

1. Instructor candidates must successfully complete the Instructor Course including all pre-course work and course assignments, and demonstrate teaching an assigned section of the CALS Provider Course. Candidates will be evaluated by the Instructor Course staff who shall determine which candidates will advance to the team teaching stage.
2. Following completion of the instructor class the candidate will be scheduled to teach in an upcoming CALS class. The candidate will team teach and be evaluated by a CALS instructor. The CALS instructor evaluator will provide immediate feedback (*Instructor Evaluation* form). The evaluator will recommend the candidate for acceptance into the CALS Instructor Pool or for remediation.
3. Remediation consists of specific suggestions for improvement and recommendation for a second opportunity to team-teach alongside a CALS Instructor.
4. If after remediation, the candidate does not meet the requirements he or she will not advance into the instructor pool.
5. Full recognition as a CALS instructor requires successful completion of the Instructor Course and team teaching evaluation.

To Maintain the CALS Instructor Designation, Instructors must...

1. Complete a CALS *Instructor Activity Sheet* for every course observed or taught.
2. Teach the CALS curriculum as presented in the CALS Instructor Manual.
3. Teach at least four CALS Provider Courses or Benchmark Skills Lab in a two-year (fiscal July–June) period or attend a CALS Provider course in the same time period.
4. Teach or observe all areas of the CALS Provider Course every two years or attend another CALS Provider Course
5. Teach or attend a CALS lab or Trauma Module once every four years. (Instructors who teach the trauma stations may benefit from attending the CALS benchmark skills lab every two years. Prior approval required for reimbursement from CALS.)
6. Participate in at least one CALS instructor update every two years.
7. Demonstrate ongoing teaching capability as documented on the instructor evaluation form.
8. Maintain personal continuing education and license in area of expertise.
- 9.

Failure to Maintain CALS Instructor Status

Failure to maintain CALS Instructor status will lead to a loss of all rights and privileges associated with being a CALS Instructor. Inactive personnel cannot claim to be a CALS Instructor until they have met the following requirements:

1. Be current as a CALS Provider or attend a CALS course in its entirety.
2. Team teach with a CALS Instructor.
3. Review the latest CALS update material
4. An evaluator will observe the candidate's team teaching performance and provide immediate feedback (Instructor Evaluation form). The evaluator will recommend the candidate for or against reinstatement of the candidates a CALS instructor.